



# Connecticut Foodshare

Our Community, Our Food Bank

**CSFP Refresher Webinar**

**June 29, 2022**

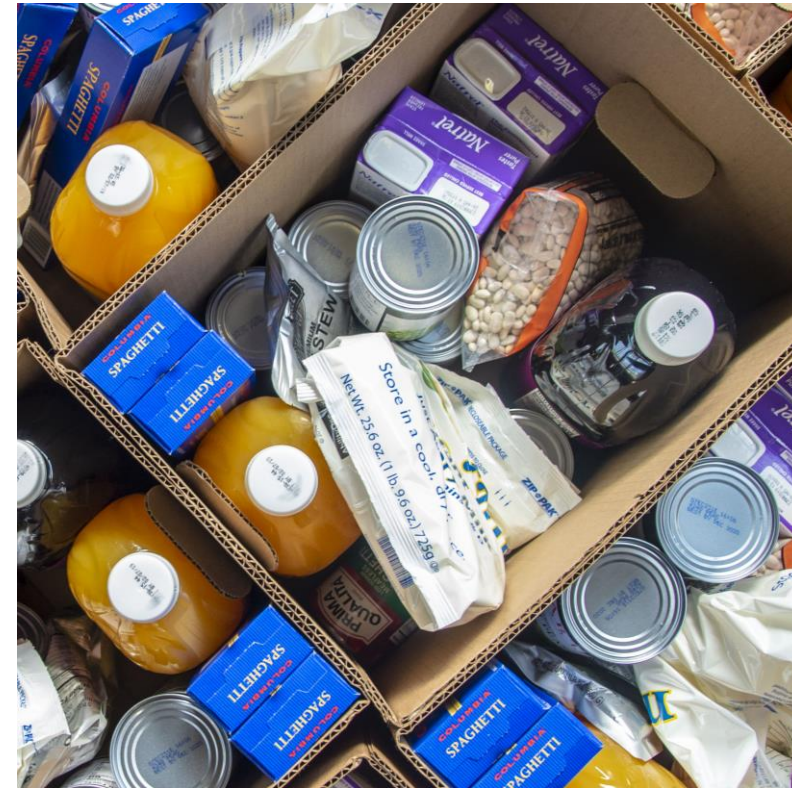


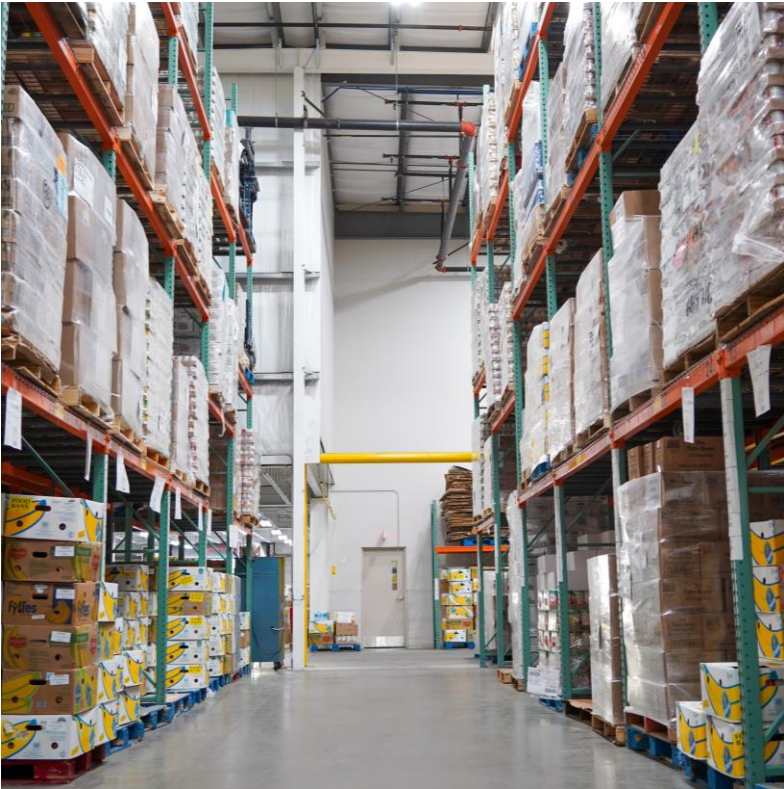
## What is CSFP?

- Commodity Supplemental Food Program
- USDA funded program administered by the Department of Social Services (DSS).
- Goal: to improve the health of seniors

# Food Items

- Canned and dried fruits
- Canned vegetables
- Low fat dairy
- Whole grains
- Variety of proteins
- Protein, calcium, iron, vitamins A, C, and D, and other nutrients that promote health
- Low sodium foods to support heart health





## Connecticut Foodshare's Responsibilities

- Create and pack the CSFP boxes
- Transport boxes to each site
- Maintain a minimum level of distribution
- Review sites biennially and provide support to Site Coordinators

# CSFP Site Responsibilities

- Civil rights training and hang “And Justice For All” poster in service area
- Submit Racial/Ethnic data once per year
- Basic food safety training and use food safety practices
- Determine eligibility and maintain records
- Coordinate participants receiving their boxes



**USDA**  
United States Department of Agriculture

**AND JUSTICE FOR ALL**

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To file a program discrimination complaint, a complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form, which can be obtained online, from any USDA office, by calling (800) 832-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

**mail:**  
U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410; or

**fax:**  
(202) 690-7442 or (202) 690-7442;

**email:**  
program.intake@usda.gov

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Para presentar una queja por discriminación en el programa, el reclamante debe completar un formulario AD-3027, Formulario de queja por discriminación del programa del USDA, que se puede obtener en línea, en cualquier oficina del USDA, llamando al (800) 832-9992, o escribiendo una carta dirigida al USDA. La carta debe contener el nombre, la dirección y el número de teléfono del reclamante, y una descripción escrita de la supuesta acción discriminatoria con suficiente detalle para informar al Asesorante de Derechos Civiles (ASCR) por sus reglas en inglés sobre la naturaleza y la fecha de la presunta violación de los derechos civiles. La carta o el formulario AD-3027 completado debe enviarse al USDA por medio de:

**correo postal:**  
U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410; o

**fax:**  
(202) 690-7442; o

**correo electrónico:**  
program.intake@usda.gov

Esta institución ofrece igualdad de oportunidades.

Form AD-3027 (04/2016) (Spanish) (English) (01) 6/16/16

# Documentation/Forms

- Application Form
- Written Notice of Beneficiary Rights Form
- Beneficiary Referral Request Form
- Notice of Eligibility Form
- Proxy Form
- Notice of Denial or Termination Form
- Fair Hearing Request Form
- Recertification Form





## CSFP "Dos"

- ✓ Distribute all boxes to participants monthly
- ✓ Store boxes 6" above the ground
- ✓ Store boxes in a space not accessible to the public
- ✓ Submit a box request form if your needs change

# CSFP "Don'ts"

- Deconstruct or open boxes
- Give "extra" boxes to community members or organizations
- Use food items communally

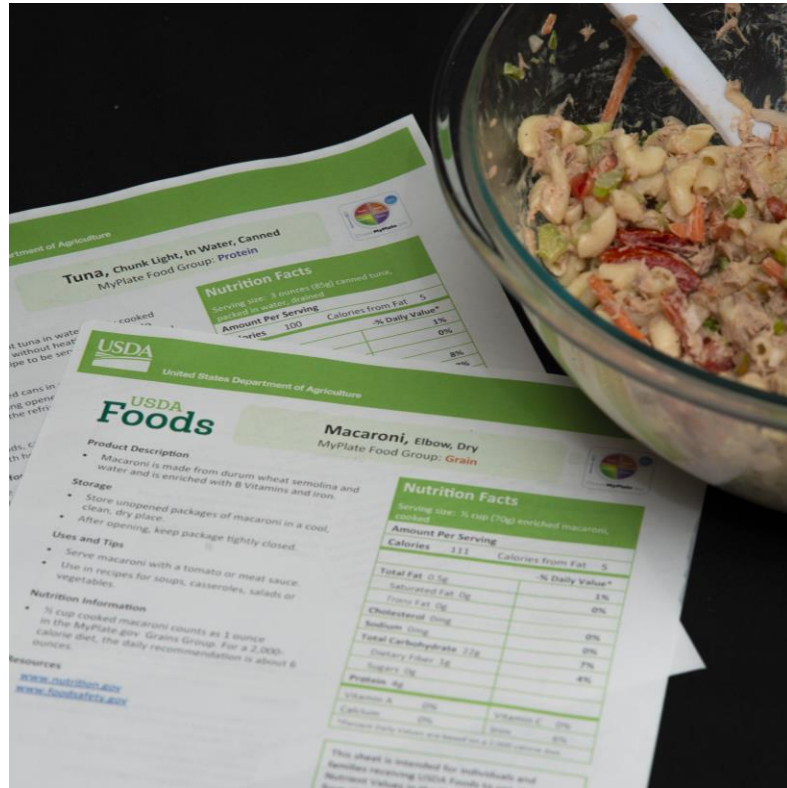




# CSFP Boxes

- Connecticut Foodshare is allocated a specific number of CSFP boxes to distribute each month
- **It is important to record who is receiving a box at each distribution.**
- It is encouraged to start a waitlist





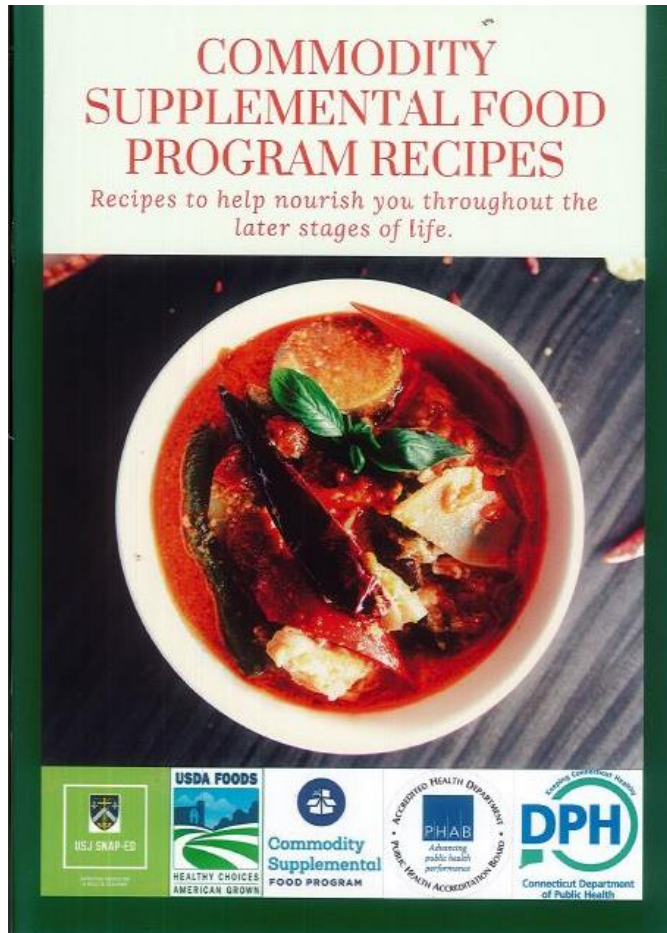
# Nutrition Education Materials

- Flyers in the CSFP box with nutrition information and recipes
- DSS encourages other forms of nutrition education

## Nutrition Education Programing

- Nutrition educators available to come on site
- Will do interactive nutrition education with the seniors
- Opportunity for social engagement





# University of St Joseph

- Nutritionists from SNAP-ED program
- Cookbook containing CSFP recipes
- For more information contact Mary Gollan - [mgollan@usj.edu](mailto:mgollan@usj.edu)

# "Project DASH" Opportunity

- Agencies can partner with DoorDash to deliver boxes to participants
- Must comit to a minimum number of deliveries per month within a set distance
- Free to agencies and participants
- More information contact  
Doug Murphy - [doug.murphy@ext.doordash.com](mailto:doug.murphy@ext.doordash.com)

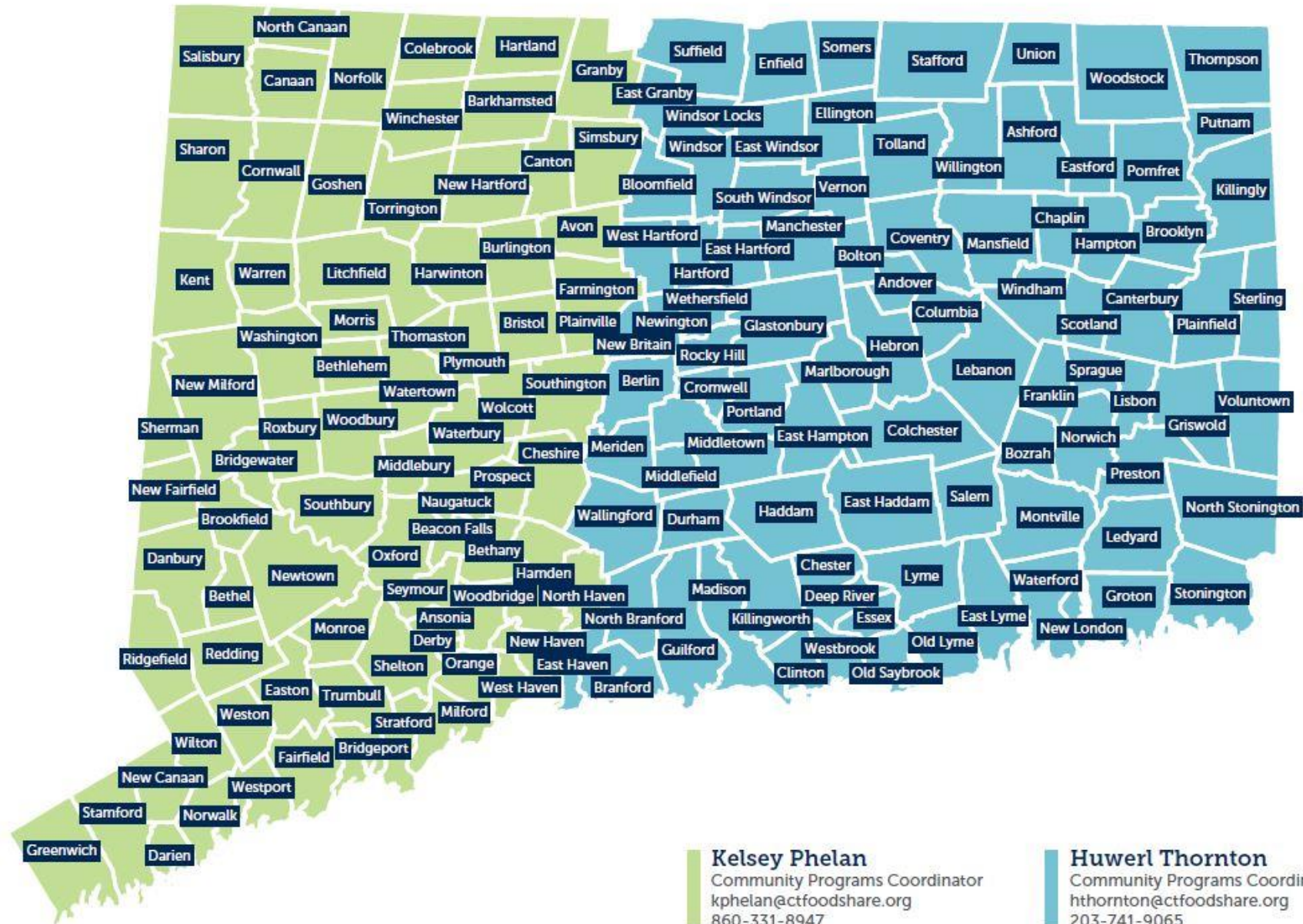


# Discussion

- How do you promote the CSFP program in your community?
- What challenges have you had?
- What have been your successes?
- Questions?



# Mobile Food Pantry & CSFP Staff Service Areas



**Kelsey Phelan**  
Community Programs Coordinator  
kphelan@ctfoodshare.org  
860-331-8947

**Huwerl Thornton**  
Community Programs Coordinator  
hthornton@ctfoodshare.org  
203-741-9065